

Personal Data Particulars

DEFFORM 532

Edn 10/19

This Form forms part of the Contract and must be completed and attached to each Contract containing DEFCON 532B.

Data Controller	<p>The Data Controller is the Secretary of State for Defence (the Authority).</p> <p>The Personal Data will be provided by: <i>MOD</i></p>
Data Processor	<p>The Data Processor is the Contractor.</p> <p>The Personal Data will be processed at: <i>MOD Locations</i></p>
Data Subjects	<p>The Personal Data to be processed under the Contract concern the following Data Subjects or categories of Data Subjects: <i>Staff</i></p>
Categories of Data	<p>The Personal Data to be processed under the Contract concern the following categories of data: <i>Names, Addresses, Telephone numbers</i></p>
Special Categories of data (if appropriate)	<p>The Personal Data to be processed under the Contract concern the following Special Categories of data: <i>Security status.</i></p>
Subject matter of the processing	<p>The processing activities to be performed under the contract are as follows: <i>Personal data for travel security and banking</i></p>
Nature and the purposes of the Processing	<p>The Personal Data to be processed under the Contract will be processed as follows: <i>employment processing, statutory obligation, recruitment assessment</i></p>
Technical and organisational measures	<p>The following technical and organisational measures to safeguard the Personal Data are required for the performance of this Contract: <i>Anonymisation where possible, authorised access, data processed on closed/restricted systems.</i></p>
Instructions for disposal of Personal Data	<p>The disposal instructions for the Personal Data to be processed under the Contract are in accordance with MOD policy. Data will be held no longer than necessary to fulfil the requirements of the contract.</p>

Date from which Personal Data is to be processed	Where the date from which the Personal Data will be processed is different from the Contract commencement date this should be specified here: <i>N/A</i>
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The capitalised terms used in this form shall have the same meanings as in the General Data Protection Regulations.